

Minutes



MEASURE E CITIZENS' OVERSIGHT COMMITTEE MEETING

Wednesday, January 25, 2017 from 6:00-8:00 p.m.

Bidwell Junior High School, Conference Room

2676 North Avenue, Chico, CA 95926

Members: Tracy Bettencourt, Mark Francis, Randy Salado, Katie Simmons, Angela Spain, Todd Sturgis

District Support: Kat Anderson, Kevin Bultema, Julie Kistle, Kelly Staley

1. Open for Public Comment *Todd Sturgis*

At 6:08PM, the Committee Chair Sturgis opened the meeting for public comment. No public comments received.

2. Adopt Minutes from December 12, 2016 Meeting *Todd Sturgis*

Committee Chair Sturgis opened discussion of Minutes from December 12, 2016 for review and comment. Minutes unanimously approved and adopted. Committee Member Francis moved to approve, seconded by Member Spain.

3. Review Committee Duties, Bylaws and Measure K integration into Committee responsibilities *Julie Kistle*

Committee updates:

- Committee Chair Sturgis opened discussion of leadership duties. Chair and Vice Chair positions will be assigned at next meeting as both term June, 2017.
- CUSD Kistle advised legal counsel has confirmed members may serve both Measure E and Measure K committees. Each meeting to be formally opened, then closed separately.
- CUSD Bultema informed as Bylaws are finalized for Measure K, an updated set of Bylaws will be amended to Measure E for consistency. The new Bylaws will include Form 700, Conflict of Interest filings.

4. Review and Adopt Annual Report 2015-16 *Todd Sturgis*

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Committee review draft Annual Report for 2015-16 in conjunction with the Proposition 39 and Measure E General Obligation Bonds, Financial and Performance Audit for 2015-16. CUSD Kistle reviewed:

- Costs reflected within the audit included items such as wireless technology, fixtures, site security (Phase 3 schools to receive during Measure K bond release).
- Some projects came from multiple funding sources.

Committee Chair Sturgis and Vice Chair Francis noted revisions:

- Draft Annual Report 2015-16 – page 4, General Expenses.
- Proposition 39 and Measure E General Obligation Bonds, Financial and Performance Audit 2015-16 – page 10, Bond Issuance Costs and Measure E Facilities Master Plan.
- CUSD to make corrections and submit final documents to committee. Committee noted Section 8, Conclusions will be omitted on the Annual Report for 2016-17.

Both the Annual Report for 2015-16 and Proposition 39 and Measure E General Obligation Bonds, Financial and Performance Audit for 2015-16 approved. Committee Member Simmons moved to approve, seconded by Vice Chair Francis.

Schedule Next Meeting

Todd Sturgis

Committee Chair Sturgis suggested a Facilities Tour to review completed (Junior High Schools) and future projects (Elementary Schools and High School Athletic Fields). CUSD Kistle noted this will be the first Measure K meeting and will send dates for early April or May.

Meeting adjourned at 6:40PM.

Minutes Approved on: 5-18-17



CBOC Chairperson, Todd Sturgis